

**CITY OF NEW ORLEANS  
DEPARTMENT OF SAFETY AND PERMITS  
TAXICAB AND FOR HIRE VEHICLE BUREAU**

**REQUEST FOR SPECIAL CHARTER CPNC CERTIFICATES**

**DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_

Applicant name \_\_\_\_\_ Contact number \_\_\_\_\_

Name of Business \_\_\_\_\_

Business Address \_\_\_\_\_

How many temporary CPNCs are you applying for? \_\_\_\_\_

List license plate numbers: \_\_\_\_\_

*If more space is required, an additional sheet may be attached.*

Name of insurance: \_\_\_\_\_

Insurance contact #: \_\_\_\_\_

**\*\*\*PROOF OF INSURANCE COVERAGE AND COPY OF VEHICLE REGISTRATION MUST BE PROVIDED  
WITH THIS FORM\*\*\***

**SPECIAL CHARTER PERMITS FEES:      \$10.00 DAILY              \$50.00 WEEKLY**

**Email form to: [chadams@nola.gov](mailto:chadams@nola.gov)**

**New Orleans City Code Sec. 162-190:**

A certificate of public necessity and convenience will be issued for buses, limousines or other for-hire vehicles, except taxicabs, not operated on fixed rails, upon specified routes or between fixed terminals, under one or more of the following categories:

- (1) Group tours and special sightseeing. Includes general charter, group tours and special services of various types specifically identified by the terms of the CPNC (i.e., transportation for the handicapped, foreign language tours, etc.).
- (2) Per capita sightseeing. Includes all services defined under subsection (1) of this section, but in addition permits sightseeing tours to be sold on an individual or per capita basis.
- (3) Limousine service. Includes six- to nine-passenger vehicles operating for hire. This provision shall not apply to wedding and funeral services.
- (4) Airport contract limousines. Permits service from the airport to points within the city. The number of airport CPNC's to be issued will be determined jointly by the department of safety and permits and the aviation board considering the number of vehicles required to provide the base level of service specified in the ground transportation contract with the aviation board. Airport CPNC's will be valid for the life of the ground transportation contract and will revert to the city upon termination of that contract.
- (5) Airport delivery limousine service. Includes limousines, except airport contract limousines which may transport passengers to but not from the New Orleans International Airport.
- (6) Special charter. Public service commission and Interstate Commerce Commission certified bus companies are eligible for a special charter CPNC. Holders of a special charter CPNC may lease buses to tour planners and holders of per capita sightseeing CPNC's. ICC and PSC companies licensed under this section must be in full compliance with all relevant rules, regulations and requirements contained herein.

**APPROVED / DISAPPROVED** \_\_\_\_\_

*Deputy Director Signature*

**DATE** \_\_\_\_\_